



MAS Community Center
2011 Brownfield Rd.
Urbana, IL 61802
(217) 298-2155



MAS Urbana-Champaign Quran Institute

2018-2019

Registration Information



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Tuition Fees and Rules for the 2018-2019 School Year

Asslamu Alaikum Dear Mas-UC QI Parents,

Welcome to MAS-UC QI 2018-2019 school year, please make sure to take your time to **read, complete, sign, and date** all the registration pages. Registration packets will only be taken if completely filled out and with all of the necessary documents listed.

Necessary Documents and Submissions

Please make sure to submit each of the following with the registration forms:

- a copy of the child's **birth certificate**
- personal photo
- emergency records: **must be completed and up-to-date** with the teachers and the office staff
- **Food allergies** are a common health problem among children. If your child has any kind of allergy, please be sure to inform us **in writing** of all your child's allergies.

MAS-UC QI staff is not responsible for any medical problem about which they are not informed.

Please find below all the information you need regarding your child's tuition fees. We look forward to our partnership with you this school year to serve your child. If you have any additional questions, please feel free to contact us.

Fees		
Description of Fee	Amount per Child	Paid
Registration	\$30	Yearly
Supply/Material Fee	\$25	At the beginning of the school year
Books	Paid separately depending on student level	At the beginning of the school year
Registration and Supply Fee Rules		
<ul style="list-style-type: none">• Fees are payable at the time of registration.• Fees are <u>not refundable, and not transferable</u> to any MAS program under any circumstances.		



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Tuition Information

Tuition Fees		
Tuitions are based annually and can be paid per year (plan 1), per semester (plan 2) or per quarter (plan 3).		
Plan 1: Tuition paid per year due on the first day of school		
1 st grade and up	PreK-3, PreK-4 and Kindergarten	
\$570	\$700	
Plan 2: Tuition paid per semester.		
1 st grade and up	PreK-3, PreK-4 and Kindergarten	Due dates
\$285	\$350	On the first day of school
\$285	\$350	January 12, 2019
Plan 3: Tuition paid per quarter.		
1 st grade and up	PreK-3, PreK-4 and Kindergarten	Due Dates
\$142.50	\$175	On the first day of school
\$142.50	\$175	November 10, 2018
\$142.50	\$175	January 12, 2019
\$142.50	\$175	March 9, 2019
10th Grade and Up: Paid monthly.		
\$50 per month	First day of each month	
Tuition Fee Rules (Please initial before each rule)		
<p>_____ 1. Additional siblings will receive \$20 off their tuition. Example: A family with 4 kids will have the following tuition per year. 1st Child \$570 2nd Child \$550 3rd Child \$530 4th Child \$510</p> <p>_____ 2. Tuition is payable on due dates mentioned above according to the payment plan selected. A late fee of \$10 will be applied after the payment due date. <u>This money is not refundable.</u></p> <p>_____ 3. Tuition is payable online via credit card or bank transfer.</p> <p>_____ 4. Failing to pay tuition on time, without excuse or arrangement with the School Treasurer and the approval of the principal, will give MAS-UC QI the right to stop the child from attending the program, exclude the child from graduation ceremonies, hold the report card, and not re-register the child or siblings for the following school year.</p> <p>_____ 5. There are no tuition <u>deductions for holidays, breaks or weather-related off days.</u></p> <p>_____ 6. There shall be no tuition deductions made due to the child's absence, regardless of the reason (illness, family vacations, personal obligations or other reasons not specified herein).</p> <p>_____ 7. A thirty (30) day written notice of the intent to withdraw you child from MAS-UC QI is required. If the notice is not provided, you will be liable for that quarter's tuition. Tuition paid before the withdrawal notice is non-refundable.</p> <p>_____ 8. Each family is required to give a minimum of 3-5 hours in volunteer time for the service of the school. This service may include, but is not limited to, the following activities: chaperoning for field trips, substitute teaching when qualified, helping out during the school day, creating/providing class supplies, helping to prepare/manage school events, etc.</p>		



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Acknowledgement Form

Please complete the following information:

- I, Mr. / Mrs. _____

Parent of (name of the student): _____

- I acknowledge that I have read and I agree to follow the registration rules and regulations.

Signature of Parent/Guardian _____ Date: ____/____/____

- I acknowledge that I have received a copy of the tuition rules and regulations for the 2018-2019 school year. I also acknowledge that I read and agree to pay the tuition on time, and I understand that I must pay a late tuition fee of \$10 every time I pay the tuition after the due date.

Signature of Parent/Guardian _____ Date: ____/____/____

- I agree to pay the tuition in the yearly, semester or quarterly plan. Circle the preferred plan.

Signature of Parent/Guardian _____ Date: ____/____/____

- I agree to do 3-5 hours of volunteer service for the school during the 2018-2019 academic year.

Signature of Parent/Guardian _____ Date: ____/____/____

- I agree to uphold all the school rules and regulations, and to encourage my children to do the same, including, but not limited to items such as appropriate dress and behavior as mentioned in the school handbook (http://masuc.org/wp-content/uploads/2018/03/MAS_QI_Handbook_2018-2019.pdf).

Signature of Parent/Guardian _____ Date: ____/____/____

Before you give back the registration form, please remember the following:

- ✓ Complete, sign, and date all the information in the Registration Form.
- ✓ Complete and sign the Emergency Form.
- ✓ Complete and sign the Tuition/Registration Rules and Regulations.
- ✓ Pay the registration fee, additional fees, and the tuition for one quarter at the time of registration for the student to officially be registered with MAS-UC QI.